



Timberline Community Club • P.O. Box 2274 • Redmond, WA 98073-2274  
Representing Timberline and Timberline Highlands

## **Timberline Community Club Board**

**May 23, 2017 final meeting minutes**

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The meeting was called to

order at Kathe Low's home at 6:40pm. Attending were Kelly Lyon-King, Ben Coffin, Kathe Low and Anna Yung.

The April 2017 meeting minutes were reviewed and approved as written, and will be sent to Sidney Kent, the TCC webmaster, for uploading to timberlinecc.org.

### **Active Committee Reports**

Financial - Mike Barham was unable to attend, but dropped off checks to be signed and mailed.

CAM Update - Michael Neale

- entryway maintenance and upkeep has been finished. Monument lights and new plantings still in progress.

- fence repairs; trail barking? Kelly will contact Michael about these additional items.

ACC report - Anna

- roof replacement approved; sent a letter to homeowner with driveway needing upkeep and will check back in a few weeks to confirm compliance.

- ongoing weed complaint - certified letter was sent today; will follow up with a visit in two weeks. Assistance with the weeding will be offered. If no action, we will send another letter outlining the option for the Board to hire a landscaper and send the bill to her. Anna will contact the complainant and let him know what actions have been taken.

- complaint about not mowing yard; Anna will send a letter and follow up in a few weeks.

### **Officer's reports and to-do list**

**President Report - Kelly**

- completed



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the corporation filing with the Secretary of State, so TCC is still an officially recognized non-profit organization.

- Timberline Park board members will be invited to a future meeting to discuss the MOU. Kathe will contact them to check on a date.

- Kelly had a question about parking an RV/trailer in the driveway or street. CC&Rs stipulate 24-48 hours maximum parking of such vehicles.

#### **VP Report - Ben**

- Ben offered to write a "friendly reminder" letter to send to homeowners who need to do some yard/house maintenance.

- Lockbox Northwest has ordered the replacement to repair the mailbox knocked over on 44<sup>th</sup>. A homeowner has submitted his insurance information to pay for the repair. A second mailbox was also damaged and has been repaired.

#### **Secretary Report - Kathe**

- met Anna and Ben at the bank to add their signatures to the checking account.

The meeting was adjourned at 7:40pm. The June meeting will be on Thursday, the 22<sup>nd</sup> at Kathe Low's house. Also tentatively scheduled a meeting on July 25<sup>th</sup>. Both meetings will start at 6:30pm.