



Timberline Community Club • P.O. Box 2274 • Redmond, WA 98073-2274
Representing Timberline and Timberline Highlands

Timberline Community Club Board

April 18, 2017 meeting minutes

1. The meeting was called to order at 7:14. Present: Kelly Lyon-King, Ben Coffin, Kathe Low, Anna Yung, Mike Barham.
2. Reviewed and approved March 2017 meeting minutes.
3. Active Committee Reports
 - a. Financial
 - i. Kelly signed premium audit for Liberty Mutual Insurance (liability insurance)
 - ii. Have not yet received Republic bill. Waiting.
 - iii. Kelly to invite Timberline Park board to future meeting. TP had questions regarding landscaping bills.
 - iv. Agreed to fully repair broken mailbox at 20512 NE 34th PL using Lockbox NW (proposal was estimated to be between \$250-\$300)
 - b. Michael - CAM Update
 - i. Plum trees pruned. Entry sign and walkways pressure washed. Bills paid.
 - ii. Common Area Entrance Maintenance

Juniper hedge trimmed and surrounding beds raked and cleared at south corner of Sahalee and 37th Way. This area falls on the board with the City, though is poorly maintained and the hedge created a visual and physical obstruction on the sidewalk.

Arborvitae hedge at 208th and 37th Way trimmed on 4/12/17.

The trash container at the same location will be moved 200 feet around the corner near the Dog Bags – this will improve driver visibility and aesthetics of the entrance.

Lighting at monument – this will be complete by 4/22. Scope includes replacement of bulbs and installation of taller lights

Planting at the monument – Michael has requested a bid from ProGrass – at a minimum we will have seasonal flowers planted by 4/22
 - iii. Bark of common area beds and entrance

Bark King will complete this work no later than this first week of May (they are very busy). Pacific Top Soil was not helpful when Michael reached out to them. Bark will be blown in and will have a very clean and professional look. Key that it is being done AFTER the pressure washing.

Project cost estimated at \$1,400 – still waiting on final scope and bid. Given that this has not been done for years, worth the investment as the work with be comprehensive (3 inches / medium bark throughout)



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- c. Anna - ACC Report
 - i. The weed issue in the Highlands and neighbor complaint - One appointment was cancelled by homeowner. Ben and Anna to attempt another visit with letter regarding fines for noncompliance. Anna or Kathe to communicate with complaining neighbor of progress. Kevin Jensen believes everything allowable under CC&Rs and Bylaws has been attempted.
 - ii. Anna to send letter to address regarding neighbor complaint of roof and moss.
- 4. Officer's reports and to-do list
 - a. Kelly - President Report
 - i. Continuing to investigate how to bring the subdivided lot into the HOA. Hasn't heard back.
 - ii. Ben and Anna to sign at Chase with Kelly present. Chase now requires current secretary to attend these transitional signings. Ben and Anna to sign with Kathe present before May meeting.
 - b. Ben - VP Report – nothing new to report
 - c. Kathe – Secretary report. Unable to attend. Nothing to report.
- 5. Meeting adjourned at 8 pm. Next meeting tentatively on May 23rd at 6:30. Location TBD.