



Timberline Community Club • P.O. Box 2274 • Redmond, WA 98073-2274
Representing Timberline and Timberline Highlands

Timberline Community Club Board

February 21, 2017 Meeting Minutes

1. The meeting was called to order at 6:35pm. Attending were Kelly Lyon-King, Kathe Low, Michael Neale, Mike Barham, guests Ben Coffin and Anna Yung.
2. Reviewed and approved January 2017 meeting minutes. Will submit to Sidney Kent for uploading to the TCC website.
3. Discussed open HOA positions with interested TCC members. The following slate of officers and committee chairs was unanimously elected:
 - Kelly Lyon-King - President
 - Ben Coffin - Vice President
 - Kathe Low - Secretary
 - Anna Yung - Architectural Control Committee (ACC) chair
 - Michael Neale - Common Area Management (CAM) committee chair
 - Kathe Low - Forest Restoration Project chair
4. Active Committee Reports
 - a. Financial - tax return was signed and will be sent to the IRS
 - i. Bills - checks were signed and will be mailed
 - b. Common Area Management - Michael has been working on the projects suggested during the annual meeting:
 - i. Funds for bark for the front entrance have been set aside and this work can be combined with replacing the plants in the monument planter.
 - ii. Pressure washing of monument stone and sidewalk can be accomplished for under \$100 so Michael will contact the company used previously.
 - iii. Michael will continue to pursue cleanup of the damaged trees along 37th Way; Kathe has contacted the city about replacing them since they are in the right-of-way under the city's jurisdiction. These ornamental plums are reaching the end of their expected life spans.
 - iv. The landscaper will be contacted about changing the plants in the monument planters so the foliage doesn't obscure the name.
 - v. Michael will look into updating the monument lights.
 - vi. The Board discussed pruning and replacements of shrubs surrounding the utility area at the corner of 37th and 208th as well as what to plant in the small area between lanes of NE 37th Way at the traffic light, but no conclusions were reached



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- vii. Community members are encouraged to report areas where plants need to be trimmed/weeded/etc.
 - c. ACC Report - Kelly
 - i. One roofing project was approved even though the composite material wasn't on the list of approved roofing materials. It was determined to be architectural grade material of the same or better quality.
 - ii. One backyard shed was approved.
 - iii. Kathe spoke to the owner who has been asked to clear out weeds without resolution; agreed to suspend fines until the end of March to give the owner time to take care of the problem. Kathe and Anna will continue to monitor progress.
 - d. Forest Restoration Project - Kathe
 - iv. funding sources are still in process
 - v. another volunteer event is planned for late March or early April
 - vi. Kathe will initiate an education project for homeowners adjacent to the common areas which will inform residents of the dangers of invasive species and how to control them, keeping them out of the forests.
5. Officer's reports and to-do lists
- a. President Report - Kelly
 - i. No report at this time.
 - b. Secretary Report - Kathe
 - i. No activity beyond contacting Sammamish Public Works about replacing the aging plum trees; no response to date.
6. Meeting adjourned at 8:43pm. Next TCC Board meeting is at Kathe Low's house at 7:30pm on March 23rd. Feel free to attend if there is anything you want the TCC Board to address.