



Timberline Community Club • P.O. Box 2274 • Redmond, WA 98073-2274
Representing Timberline and Timberline Highlands

Timberline Community Club Board

May 24, 2016 Meeting Minutes

1. The meeting was called to order at Kathe Low's home at 7:03pm. Kelly Lyon-King, Mike Barham, Kevin Jensen and Kathe Low attended.
2. The April 2016 meeting minutes were reviewed and approved.
3. Active Committee Reports
 - a. CAM
 - i. 2016 landscaping contract - Kevin will contact Michael Neale about the status of the contract
 - ii. Projects and to-do's
 1. Removal of dead/dying trees in green belt on 208th - Kevin will discuss with CAM chair, Michael Neale
 2. TCC will replace illegally removed trees on the property next door to the Rahn residence; funds will come from the \$1095 assessment levied by TCC when the offender's house sold.
 - b. Financial
 - i. Bills - checks were signed prior to mailing.
 - ii. Profit & Loss – Escrow fees have been processed.
 - iii. Homeowner dues in arrears - 5 Timberline Highlands residents haven't submitted their dues and will be subject to the recovery/lien process.
 - iv. One homeowner submitted dues but the monies weren't posted to the TCC account. Mike and Kevin will work on resolving the issue.
4. Officer's reports and to-do lists
 - a. Rebecca - The following is a summary of ACC activities during the previous month (April 20-May 23).
 1. Received one question about a roof and whether it was compliant with ACC requirements - it was on the list of approved materials.
 2. Two new cedar fence installations - Durgesh Nandan and Rui Zhang.
 3. Tree trimming and removal questions - back and forth with homeowner, currently waiting for the paperwork regarding tree removal. He is requesting an arborist look at tree, then will obtain permit from city if needed. He was given approval for trimming the limbs from two trees, but not tree removal yet.
 4. One re-roofing request from the Steinboks: they will be replacing cedar with Certainted Presidential TL.
 5. Follow-up with lawn cutting: all issues were resolved, as far as I know. The horseshoe pit area was finally mowed last week (hopefully by our landscape crew).
 - i. Kevin will give a request mailed to the P.O. Box (retrieved by Mike) to Rebecca.



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- b. Sidney
 - i. Post the approved Minutes, once available.
- c. Kevin
 - i. TCC Division 5 Maintenance update - Kevin and the attorney studied existing documents and could find no obligation for TCC to pay to maintain the common areas in Division 5.
 - ii. Insurance contact information - Liberty Mutual; Mike will provide the agent's information for Kevin
 - iii. Landscaping update – common area maintenance appears to be back on track with the interim landscaping company.
 - iv. 211th Ct NE island maintenance - the residents paid a landscaper to clean out the ivy without waiting a week for approval by the TCC board, and will therefore be held liable for costs incurred.
 - v. Backflow testing was ordered through Certified Backflow Testing and the crew has been on site.
 - vi. Corporate filing was completed.
 - vii. NE 34th Pl mailbox repair - Kevin will call Lockbox Northwest about repair
 - viii. Memorandum of Understanding with Timberline Park - once we have a new landscaping contract, we will contact TP to finalize payments; Kevin will discuss potential changes to the MOU with TP.
 - ix. Drive-over plan for 208th - Kevin will ask Timberline Park about helping with the cost of the boulders.
- d. Kelly
 - i. VP Report - Kelly will take care of the mailbox repair task.
 - ii. Drive-over plan update for 208th - the city easement is the strip of land 5' from the edge of the curb. To be effective, the small boulders being considered as deterrents would need to be in this easement. Kelly has been in contact with staff at the city to keep the project active and will continue to negotiate a solution to the drive-overs.
- e. Kathe
 - i. Forest Management Plan update - Joy Wood, from the firm Restoration Analytics and Design, will be on site in early June to begin the forest health assessment, the first step in creating an updated Forest Management Plan. Once the plan is completed, we can apply for grants to help with the costs of clearing invasive plants, replanting with appropriate native plants, and educating homeowners about how to help maintain Timberline's forests.
 - ii. Kathe called the city about street parking lasting more than 72 hours (city code) in front of 4201 204th Ave. NE; the cars are currently in the driveway.

5. Future project



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Consider codifying fines for non-compliance with CC&Rs - create a schedule of fines/actions.

Next meeting will be on June 14th at 7:00pm at Kathe Low's house. Current meeting was adjourned at 8:13pm.